



Westminster Public School School Council Meeting Minutes Wednesday January 16, 2019

Start at 6:30

Westminster Principal/Staff: Melissa Murray, Cheryl Ebidia, Cheryl Einhorn

Council Members present: Diana Mousavi, Sandra Eamor, Ellen Crackower, Edna Benzaquen, Jessica Cohen

Attendees: Jessica Cohen, Olga Miniyarova, Billy Kwon, Linda Lazan, Jeanina L.

Start at 6:30

1. Approval of November 28th, 2018 Minutes: *(VOTE Required)*

Minutes approved Sandra and Jessica:

2. Approval of Treasurer's Report: *(VOTE Required)*

Prepared by Ellen Crackower (with office staff: Kim Mueller)

- There has been an increase in hot lunch orders by \$60.
- More revenue from fresh from farm. (\$667.50)
- Milk Bill from last year – outstanding \$375 has been paid Sandra, Diana approved payment.

3. Co-Chair's Report:

QSP – Fundraising Campaign kickoff (January 11th, 2019)

- Parents have received the QSP packages
- An Edsby message will be sent every 3-4 days with instruction how to sign up and purchase as well as reminders to order by Jan 29th.

EDSBY Information Session update:

- Parents still having issues and question about Edsby
- Diana Mousavi Spoke with Diana from Edsby. They are considering an info session night for a group of schools to help Parents better work Edsby.

School Council Constitution/By-Laws update:

- Diana has been working hard to complete the document. The by-laws should be ready within the next 2 meetings. Must be in place by June.
- We are following rules in event something comes up.

4. Principal's Report:

- Land Acknowledgement – Melissa Murray our Principal read the land acknowledgement and will do so at every meeting.
- Cyber kids presented to the council as a suggestion to do a presentation on internet safety. They teach kids how to be vigilant and safe on the internet. They have indicated that a day program for the children is available as well as a night session for parents. Grades 3-5 35/40 mins session, Grades 6-8 length of session is 1 hr. long, Parents 1-hour long information session.
- Melissa Murray informed the council that Crime stoppers has already been arranged for the school on April 9th. Topic of discussion is cyber bullying and, appropriate use of technology during the day. A Constable is coming to speak to grades 7-8 about being a bystander on line. The primary grades will have their own information session that day.

Student Council Representative(s) update:

- There are 12 Westminster students on council. Olivia is the student council member in attendance.
- The student council has working hard to get all the bracelet completed before the break, they finished after the break and all bracelets have been delivered.
- February- Valentine cookies will be available for sale again \$1. Breakdown of profits- \$.50 to company providing the cookies \$.40 to council.
- March there will be a map. Students will be able to put a pin showing where the student is from. Money raised from the map project will be given to an animal shelter.
- The Student council will be helping to prepare the Kindergarten welcome packages for next year.
- The student council would like to raise money to help build a school for northern indigenous partners. Hot chocolate and marshmallow sales where one of the fundraising ideas presented.

Windows replacement update:

- Very slow going so far. Far side primary tarmac, windows replaced with blinds. Not finished yet. Challenges come while students are in the building. All work will be done on PA days, march break.
- Temperature - can't install insulation below minus 12. Slow going with parts coming in. The window replacement is slowly making way down the north side of building. Kindergarten and Ms. Gard's room will be replaced during March Break.

PA Days, Report Cards:

- Jan 18. Teachers to get report cards ready and sent home beginning of February.
- Feb1 – training day indigenous education and equity. Must be posted in office.

Update on donated items approved by parent's vs approved vendors:

- All balls purchased must be through school vendors, have warranty. Classrooms need board games for indoor recess. Decks of cards are a great donation.

Halenda's:

- The Meat People, no update on nutritional guide, none have been received by Sandra.

Yearbook-

- Challenge need support to help upload pictures and type all student names in correctly. There are two companies that provide the software to lay out pictures. Must order a min of 100 yearbooks. The school charged \$25 last year and may need to increase if we don't hit that mark.
- If we don't want a formal yearbook. Can do a memory book. Photos that can be put together in a collage. Can use staples to make nice books and might be more cost effective.
- Diana spoke with staples- 100 booklets 100-pound paper sheet double pages for \$1400. \$14 each, should we get a quote cheaper Staples will honour it. Quote 20-30 books. Cheryl Einhorn suggest a special page for grade 8 and 2 pages per class.
- Jessica has offered to help with inputting information for the yearbook.
- Lucy will be consulted on a better template that we can use.
- Shutterfly, Costco, Canva were other idea presented. Jessica and Sandra will look through Canva
- Need a team to put this together- Olga would like to help. Can set up the template but require the software.

5. Action item considerations and updates:

- Movie night is next Wednesday the 23rd, 2019.
- Ideas were to borrow popcorn machine sell bags for \$1. Kernels prepares popcorn ahead of time prepackaged. Have to pre order one day ahead. The Kernel bags are \$1.15 each, the school will sell each bag for \$2. There is a minimum order of 100 bags. Left over bags will be sold at recess

- Parents have requested healthier treats at these events.
- Those attending movie night will be asked to remove their shoes and bottom keep the floors clean. Everyone is welcome to come in their pajamas and bring their blankets.

6. Proposed future School Council events and dates

- FlipGive - 11 people joined and 7 people have spent. Not many people joined. Another reminder will be sent to parents.
- QSP – Orders due by January 29th, 2019. Everyone is in agreement that schools need technology majority of funds to be allocated. Save some for school agendas.
- Spring Fair (June 5th, 2019) - We need to form committee and start planning event. Diana will send an email for volunteers.
- Sandra suggested better to work from a budget. A \$750 has been put aside as our budget.
- Pizza Pizza will offer a bounce house if we order from them.
- Ellen suggested high school students as volunteers, they earn credit.
- Teacher Appreciation Luncheon- date set for June 18th. Last year was pot luck. Sandra can help, Jessica will help.
- Feb 6 marshal arts night. Lucy is not here to confirm any date. Diana will follow up.
- We have received a \$100 grant. Can be used on Mental health and wellness meeting, looking at April or may.
- District offering coffee chats and workshops, Parenting workshops.
- Incorporate how we get the kids and parents more involved.
- Yoga? Zumba? Combination of speaker and stations. Have older students help supervise.
- The cost of school agendas for grade 1-6 was \$837 for agendas. Looking for a more efficient and cost-effective way to provide all students with an agenda.
- Cheryl Einhorn- Agendas are a form of communication between school and parent. Cheryl will investigate the process and how the school can provide agendas for cheaper.

7. Fundraising Budget Review & Goals: *(VOTE Required)*

(5 min.)

- Students will be joining Edsby soon. Students are using google classroom.

8. Fund Allocation: *(VOTE Required)*

(5 min.)

- Spring Fair \$750 as a budget to start.
- Teacher's Luncheon set for June 18th, will be potluck. No budget set.

9. New Business

(depending on time left, 5 min./item)

New Lunch Option – D'Lite's Sushi (Kosher)

- D'Lite samples- Option for lunch- nut free and kosher. Samples were provided and tasted. Up to 6 options for students to choose from. 1 week notice for orders must have \$100 minimum. Order directly with restaurant. Proposing to try for 2 weeks. Sushi \$5 for 8 pieces. Can the children order a different choice every week?

Future School Council Meeting Dates (6:30 pm to 8:00 pm)

February 13, 2019

March 27, 2019

May 1, 2019

Adjourned at 7:45pm